

## AA Tokyo Intergroup Minutes

April 5, 2020

Online via Zoom

**Call to order:** 6:05

**Open with Serenity Prayer**

**Introductions**

### **Approval of Minutes of February 2, 2020 IG Meeting**

Secretary moved that the minutes be approved. Webmaster seconded. Minutes approved unanimously.

**Secretary:** New to position, nothing to report.

**Treasurer:**

Beginning balance:	¥111,000
Total contributions	+ 24,000
<u>Total expenses</u>	<u>- 82,486</u>
New balance:	¥ 52,514

**H&I:** Not searching actively for contacts during the pandemic. If anyone hears of a need, please let IG know and H&I officer will try to go after pandemic is resolved.

**Webmaster:**

Webmaster reported being busy with lots of requests. 😊

The website displays differently on various devices; if anyone notices something weird, please let webmaster (WM) know.

New online meetings

- In the past new meetings have only been posted to website after they have run for a few months and become somewhat established, but under present circumstances online meetings/changes are being posted ASAP.
- However please do try to give WM at least some lead time both so the website change can be made and so anyone looking for a meeting can find it. Please make requests through the website, not through WM's various personal accounts.
- Passwords for meetings are strongly recommended.
- Website is very current. Check before attending a meeting in person to see if it has gone virtual or has been suspended.
- Hosting is better now due to recent upgrades. It is easier to keep trolls out
- IG is very grateful to H for research and useful guidance.

Zoom account:

- Cost is ¥2000/month per licensee (not per account). With three names on IG Zoom account, cost is unsustainable ¥6000/month.

- One of these three must log in to kick off a meeting although hosting can then be passed off to someone else. So far most AA Tokyo Zoom meetings have not used the group account and the burden has not been great.
- An individual group could have its own account and fund it. If the 40-minute limit on free Zoom accounts is an issue, perhaps meetings could be 40 minutes or another solution found. One group is successfully holding Skype meetings.
- A group wishing to use the IG account should email S and he will coordinate. The host should arrive at the meeting about 30 minutes early in order to run through the procedural details.
- Consensus: proceed as now with IG Zoom [¥6000/month] until next meeting and then review cost and consider the possible need to create a new position such as "online meeting starter."

### **Phone Report:**

Officer reported that some days there are several calls, some days zero, and there have been a number of questions about meetings outside of Tokyo. He said he referred one caller to Alanon—was that OK? General agreement that this was fine—Alanon link has been on AA Tokyo website in the past.

### **Old Business:**

a) Tuesday 2 pm meeting:

Suspended for April but not permanently disbanded as discussed in February. Rent paid through June.

b) Phone Status:

J reported that he had found a phone forwarding service that is cheaper than a phone, saving \$100-\$200/year. This has been discussed by email and while there was consensus to move forward, he has not yet had time to do so. S and J will take care of this in the coming week and use S's credit card, stopping charges to previous phone person's card. This would mean a new phone number for AA Tokyo. B moved that IG make a contract for phone forwarding service. JG seconded the motion which was approved with all in favor.

### **New Business:**

Friday Night Whoopee Party meeting needs help setting up online; D offered to help,

### **Close with the Serenity Prayer**

**Adjourned:** 7 PM

**Next Meeting: June 7, 2020**