

TOKYO INTERGROUP MEETING  
December 4, 2022  
Via Zoom

Call to Order: 6:00  
Opened with "The Serenity Prayer"

Approval of Minutes: November 6, 2022 Meeting  
Minutes submitted. Approved unanimously.

REPORTS from Intergroup Positions

- Secretary: no report (unable to attend)
- Webmaster:
  - We will be switching to GoDaddy from Pantheon over the next couple of weeks, before the end of the next Pantheon billing period.
  - There is a billing issue with Pantheon over an automatic upgrade due to an extraordinary number of apparent hits on our website. The charge will be challenged after the website has been securely moved.
- Phone:  
Phone officer will be out of Japan for about 6 weeks and a temporary replacement is needed. Discussion followed, with several members offering to cover for various lengths of time. TBD in private discussion later.
- Treasurer: report submitted as follows:

Below you can see a JPEG of the intergroup expenses spreadsheet.

Looking at the spreadsheet details, as you can see the telephone was paid for the months of September and October and we have yet to receive the cost for November.

The web hosting for September and October as mentioned in the last meeting was 5,133 for September, and 5,399 for October. November is yet to be added. I will meet [webmaster] to pay for the hosting for September, October and perhaps November later this month.

Looking at the November column, our balance coming into November was 90,000. In terms of income for November, we received no donations.

We have yet to receive the cost of the telephone and hosting for November but looking at our previous months we can look at them costing around 8,000 yen for the month of I have not been contacted about other expenses coming in yet for November. I haven't been aware of any, so looking at costs expenses so far in November will be around 8,000 so it looks as if we'll be moving into December with a balance of around 80,000 yen which is above our prudent reserve.

		Jun	Jul	Aug	Sep	Oct	Nov	Dec
2	<b>Balance</b>	70,912	66,557	68,827	65,987	58,963	90,598	
4	<b>Income (Donations)</b>	2000	10,277	5000	780	40000	0	
6	<b>Expenses</b>							
	<b>Approx</b>							
7	Telephone 3500 Monthly	1477	3070	2903	2671	2966	0	
8	Gmail 1500 Monthly	0	0	0	0	0	0	
9	Hosting 3500 Monthly	4878	4937	4937	5,133	5,399	0	
10	Domain 1500 Annual	0	0	0	0	0	0	
11	Rent** 3000-5000 each week?	0	0	0	0	0	0	
12	Books					0	0	0
13	Misc.	0	0	0	0	0	0	0
14	<b>Total Expenses</b>	6355	8007	7840	7804	8365	0	
15	<b>Ending Balance</b>	66,557	68,827	65,987	58,963	90,598	90,598	
16								
17								
				<b>Aug Report</b>	<b>Oct Report</b>	<b>Dec Report</b>		

- H&I: Officer unable to attend. Report submitted as follows:  
I have reached out to several people about establishing connections between English AA and Japanese hospitals, and I am still waiting on responses. I will keep trying other avenues. Thank you.
- Literature:
  - One packet was sent to newcomer at the beginning of November.
  - Additional packets are ready to be sent upon request.

#### OLD BUSINESS:

- Website host: discussed (see above)
- Website changes
  - Proposed new top page: the groups which have been consulted are all in favor. It was noted that since the wording basically comes from aa.org the “heavy lifting” of finding appropriate language has already been done.  
**Motion to approve new top page as previously proposed was made, seconded, and approved with all in favor.**
  - Switching from email to Line  
Extensive discussion with mixed feelings: the need for email for Inquiries (noting that IG email list is separate from Inquiries), concern about “exclusivity” in either format, possibility of posting important matters on both platforms (redundant?).  
Conclusion: will take question of LINE vs. email back to groups and also to IG email list. **Tabled until February meeting.**

#### NEW BUSINESS:

- Convenient contributions via website: making procedure easier and more obvious. Member proposed that IG use his existing PayPal account which is already used for contributions from his groups. **Motion made.** Discussion followed: procedure for transferring money to Treasurer, whether bank transfer would still be allowed (yes), “cut” taken by PayPal for processing, need for Treasurer’s views. **Tabled until February meeting.**
- Committee to review/revamp website  
Webmaster pointed out that it has probably been at least 5 years since website was updated. Consensus that any revamp should be done by a group. Various tasks such

as moving menus can be done without great difficulty but we should wait until WordPress is up and running. Webmasters would like specific requests rather than an open-ended mandate. **IG members are to ask their groups what they would like to see changed on the website and report back at next meeting.**

ADJOURNED: 6:45

\*Motion made and passed unanimously

CLOSED with "The Serenity Prayer"

NEXT MEETING: February 5, 2023, 6 pm