

AA Tokyo Intergroup Minutes
Via Zoom
February 2, 2024

Call to order: 6pm

Open with Serenity Prayer

Self-Introductions posted in Chat:

- Chairperson
- Secretary (substitute)
- H&I: absent
- Webmaster
- Literature
- Treasurer
- Telephone Hotline
- Representatives:
 - New Beginnings Wednesday
 - Sunday Tokorozawa
 - The Big Book Solution
 - Free Thinkers and TUC

Approval of Minutes of December 3, 2023 Meeting

Motion to approve minutes of December 3, 2023 meeting was made and seconded.
Passed with all in favor.

Reports

- Secretary: no report

- Treasurer
Ending balance in December was ¥178,568. An anonymous donation of ¥3000 was received in January. Current balance is therefore ¥181,568.

- Webmaster
Loners contact list was updated. Checking contact lists is ongoing project with the help of several members.
Buttons for donations to IG are "live". PayPal is working fine, but PayPay needs renewal every few weeks and this will be sorted with Treasurer [easy].
Cost for Google G-Suite is increasing from ¥680 to ¥816.

- Hotline Rep
Rep was away much of the December, and the member who covered is not present. However, in general the Hotline has been fairly quiet.
- Literature
Rep checked with JSO about possible discount for larger purchase: they welcome large purchases but can offer no discount.
Pamphlets are available from JSO in sets costing \$29.50 or \$31.50; the less expensive option is more program-oriented and seems more suitable for our needs.
Discussion of what is available at various venues and offered by which groups; Lit Rep will visit around to check the situations and report back.
- H&I: absent

Old Business: Donation to JSO

- Reports from JSO: Treasurer is now receiving detailed financial reports from JSO each month. Highlights of current situation were presented. Their financial status is less dire than anticipated, but not good and still trending down. They are going into the new year with funds on hand to last 2.4 months. Two donations from Tokyo meetings were listed as income. Group consensus that Treasurer continue to share highlights from JSO at IG meetings but IG members do not need to receive all the detailed financial statements. Treasurer appreciates that JSO is trying their best to be transparent.
- Future donation from IG to JSO
 - IG needs to keep a prudent reserve, which is generally 3 months of expenses.
 - General discussion revealed the need for additional information about how much this might be, especially given that some expenses are paid annually. This will be explored by Webmaster, Treasurer, Hotline Rep (who has covered some expenses), and member not present who incurs expenses on personal credit card.
 - Consensus to revisit this issue next month.
- Immediate donation to JSO
In view of sizeable balance in IG treasury, motion made and seconded to donate ¥50,000 now to JSO. Motion passed with all in favor.

New Business

- Materials belonging to specific meetings are being moved around and misplaced at venues. Member asked permission to place sign asking that people refrain from disturbing things belonging to other groups: consensus that such sign would be OK.
- More generally, belongings should be better organized and clearly labeled. Two members offered to ask at the churches about labeling shelves and using storage boxes.
- Webmaster mentioned that there has been a request that groups be able to alter their information on the website themselves, rather than go through the Webmaster. WM will follow up.

Adjournment: 6:50pm

Motion made and passed with all in favor.

Closed with Serenity Prayer

NEXT MEETING: March 3, 2024 at 6:00pm